



**Matchmaking Registration Instructions**

**IMPORTANT:** You have to be the **PRIMARY REGISTERED ATTENDEE** to register for Matchmaking appointments. (PRIMARY REGISTERED ATTENDEE is the registration associated with the payment).

**STEP 1** – If you’re already registered, go to

<https://www.cvent.com/Events/Register/RegNumConfirmation.aspx?e=feec74c5-983f-43b2-88c5-b0cc269202e8>

Link will show page below. Enter the email address that you have used to register and the confirmation number, and then click OK. If you forgot your confirmation number click on the lower left corner of the page to have it emailed to you.

Summary Contact Us

**REGISTER**

\*Email Address:

\*Confirmation Number:

To have the Confirmation Number sent to you, click this link:  
[Confirmation Number](#)

**OK**  
**Register**

**STEP 2** – Click on **MODIFY** to open your registration profile and scroll down to the bottom of the page then click **NEXT**.

View Confirmation for:

**Modify** **Invoice** **More Options** **Print Options**

**The Dept. Of The Navy Gold Coast Small Business Procurement**

**Name:** Victor Ramsauer  
**Email:** vramsauer@lz-cpa.com  
**Job Title:** President, CEO & Shareholder  
**Company/Organization:** LevitZacks, Certified Public Accountants

**STEP 3** – Under the MODIFY header, click on REGISTRATION and it will open up to REGISTRATION ITEMS, and then click NEXT for the MATCHMAKING APPOINTMENT SESSIONS page.

## Modify Registration

To modify the information or registration details, click on the Information or Registration link for the appropriate person. To unregister, select the check box next to the person you would like to unregister. Click Next to review and submit your changes.

Name	Registration Type	Modify
Melody Bakhshandeh (Administrator)		
Victor Ramsauer (Primary Registrant) 	Small Business	<a href="#">Information</a>   <a href="#">Registration</a>

**\*\*\*PLEASE DO NOT UNCHECK YOUR REGISTRATION ITEM\*\*\***

## Victor Ramsauer

[Show All Descriptions](#) | [Hide All Descriptions](#)

## Registration Items

Sponsor Attendee-Package (Sponsor Attendee-Package) Complimentary

[Hide Description](#)

Part of the sponsorship package

Sponsorship Registration- Small Business Only

Registered | Ordered Price: \$840.00 | [Hide Description](#)

Sponsorship full description and virtual booth layout available at <https://www.navygoldcoast.org/sponsors/>

**IMPORTANT:** Select you appointment schedule, then click NEXT and it will take you back to the MODIFY REGISTRATION PAGE, and then click NEXT again.

Victor Ramsauer

Sponsorship Registration- Small Business Only

\$840.00

## Matchmaking Appointment Sessions

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Wednesday, September 1, 2021

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### Alutiq Information Management, LLC (Alutiq Information Management)

(Select from List) ▼

### Armtec Defense Technologies (Armtec Defense Technologies)

(Select from List) ▼

### VSolvit LLC (VSolvit LLC)

(Select from List) ▼

◀ Previous

Cancel

Next ▶



**\*\*\*Please make sure to hit the FINISH button on the last page to confirm your appointments.\*\*\***

## ORDERS

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Victor Ramsauer

### Sessions

Name

VSolvit LLC

◀ Previous

Cancel

Finish



### QUESTIONS:

Matchmaking: Please send email to Melody Bakhshandeh at [mbakhshandeh@lz-cpa.com](mailto:mbakhshandeh@lz-cpa.com)

Registration: Please send email to San Diego Site Pros at [events@sandiegositepros.com](mailto:events@sandiegositepros.com).