

SeaPort NxG

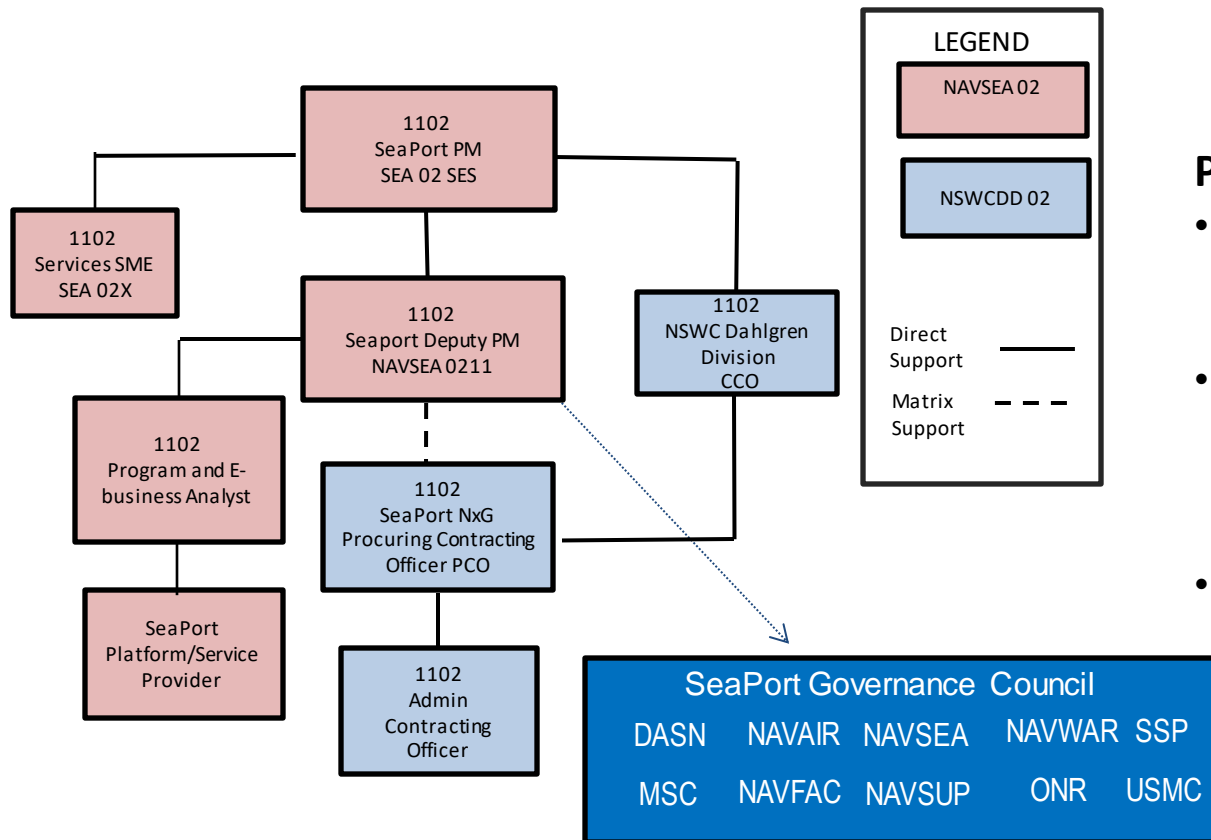
Gold Coast

Stacy McQuage
SeaPort Deputy Program Manager, NAVSEA
July 2023



- SeaPort is the Department of the Navy's (DON's) strategic contract vehicle for the procurement of engineering and professional support services
- SeaPort refers to both a set of Indefinite Delivery Indefinite Quantity (IDIQ) Multiple Award Contracts (MACs) and also an electronic platform to solicit, award and administer task orders
 - Currently 2,416 Prime Contractors
 - 85% of Prime Contractors are Small Business

- Not a schedule program or GWAC – Navy Only
- Fair Opportunity to Compete in accordance with FAR 16
 - Nationwide competitions
 - No Direct Ordering or exceptions to Fair Opportunity – 100% competition amongst vendors
- Decentralized ordering – 106 Ordering Offices nationwide across 10 Navy Commands
 - NAVSEA, NAVAIR, NAVWAR, NAVFAC, NAVSUP, USMC - MARCOR and I&L, ONR, NRL, MSC, and SSP
- Use of the electronic SeaPort Portal for all Task Orders (TOs)



PMO Responsibilities

- Oversee the development, maintenance and operations of SeaPort Portal
- Award and administer overarching SeaPort IDIQ MAC and implement Navy service policies
- Communicate policy or technical changes w/ Navy Wide Governance Council and vendor community

- Five-year Base ordering period w/Five-Year Option
 - Option Period Exercise Date – 1 January 2024
 - Final Ordering date – 1 January 2029
 - Same dollar ceiling and terms and conditions each contract
 - No work at the MAC level – all at Task Order level
- Cost, Fixed or Hybrid CLIN type priced task orders permitted
 - No Time and Material or Undefined orders
- Profit and pass-through are contractually capped at 8.0%
 - There is no cap on escalation at the MAC level.
 - There are no pre-negotiated rates
- Single NAICS (541330) with military exception (\$47M) for all TO solicitations

- Maximize Small Business participation through SB Prime awards and socioeconomic set asides
 - Set asides must be noted in the TO Solicitation
- Each TO solicitation is reviewed by the Deputy for Small Business (DSB) for potential set asides and TO subcontracting goals
- MAC Small Business subcontracting goals:
 - 20% of obligated dollars to large businesses will be subcontracted to small business (not per task order)
 - **5% Small Disadvantaged Businesses,**
 - **5% Women-Owned Small Businesses,**
 - **3% Hub-Zones,**
 - **3% Service Disabled Veteran Owned Small Business concerns**
 - Subcontracting actuals tracked in the portal for all vendors regardless of size – reporting period April 1 – May 15 and October 1 – November 15 for previous 6 month period

SeaPort Annual Spend

Fiscal Year	Total Spend	Total SB Spend	SB Spend %	#TO Award Vendors	# TO Award SB Vendors	TO Award SB Vendor %
FY17	\$4,879,237,148	\$2,144,131,479	43.94%	529	412	77.88%
FY18	\$5,478,291,100	\$2,514,287,190	45.89%	522	409	78.35%
FY19	\$5,972,088,584	\$2,904,633,081	48.63%	541	426	78.74%
FY20	\$6,276,233,921	\$2,925,914,499	46.61%	641	501	78.16%
FY21	\$6,425,800,218	\$2,984,720,092	46.45%	713	539	75.60%
FY22	\$6,710,374,727	\$3,137,057,688	46.75%	684	514	75.15%
FY23*	\$2,535,022,274	\$1,194,753,977	47.13%	443	344	77.65%
Average**	\$5,957,004,283	\$1,194,753,977	46%			77.36%

*FY23 includes task order spend as of 3-21-23 ** Average based on completed Fiscal Year data

NxG All Time Award Stats

Command	# Awards	Total Award Value	SUM
NAVAIR	42	\$1,935,313,178	
NAVFAC	51	\$220,056,080	
NAVSEA	349	\$15,486,949,700	
NAVSUP	286	\$3,912,138,677	
NAVWAR	150	\$9,197,725,626	
ONR	25	\$461,067,789	
SSP	1	\$10,966,824	
USMC	54	\$1,110,862,576	
Grand Total	958	\$32,335,080,450	

Overall Proposal Stats	Numbers
Different Vendors Winning an Award	378
Average # of Proposals Received	4
# of Set Asides	618

Winner	# of TOs
Incumbent	
No	475
Yes	326
One-bid	157

60% of competitive orders do NOT go to the incumbent

65% of Solicitations have been set aside

70% of SeaPort orders are going to SB

Set Asides	# Awards	Total Award Value	SUM
8(a)	48	\$1,164,270,140	
WOSB	51	\$346,804,277	
SDVOSB	106	\$1,685,105,631	
HUBZone	7	\$52,933,590	
SB Set Aside	430	\$11,889,202,303	
Unrestricted	340	\$17,196,764,509	
Total	958	\$32,335,080,450	

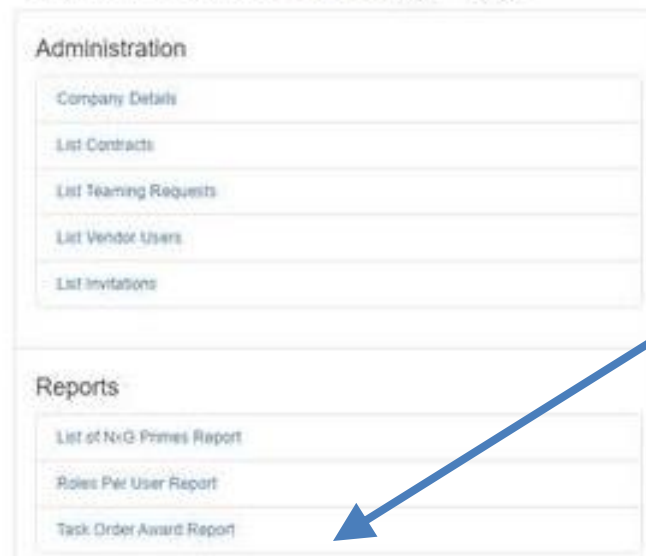
Data as of 01/01/19 – 03/21/23. Size representative at time of MAC award.

- Must be a MAC holder or Team Member
- Rolling Admissions (RA) is the process where new vendors can join SeaPort via award of the base MAC
 - No User Fee or minimum spend for Contractors to join SeaPort
 - Scheduled when the vendor base requires new entrants to refresh the competitive pool.
 - Scheduling dependent on market factors such as:
 - Number of Mergers/acquisitions in the vendor base
 - Number of vendors voluntarily not wanting to continue SeaPort access
 - Number of Socio-economic changes within the vendor base
 - Changes to the vendor base general size makeup (not maintaining enough SB for example)
 - Advertised on beta.SAM.gov and proposal requirements do not frequently change from the original solicitation.

- Get Involved
 - Pursue partnering/teaming/subcontracting arrangements
 - Attend local ordering office's Industry Days
 - Run Awards report to see who has current work, the type of work and contract expiration dates



Vendor Admin Landing Page

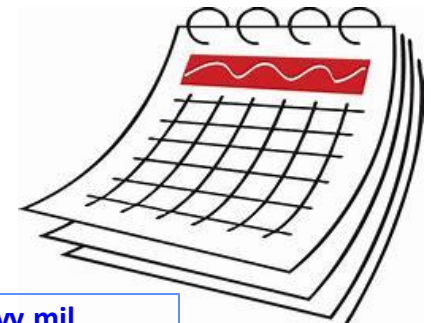


Vendor Admins have access to run the report once logged in

- Learn the program and local ordering office's needs
 - Look at past RFPs/RFIs on the opportunities tab in SeaPort or on Sam.Gov
 - Offer alternative language or approaches to the Contracting Offices to enhance competition prior to and after new solicitations released
 - Contact the DSB of the local ordering office
 - SeaPort Vendor User guide located under the help icon after logging in has listing of ordering office DSBs
 - Contact DoN OSBP for most recent DSB personnel listing
 - <https://www.secnav.navy.mil/smallbusiness/Pages/Contact-us.aspx>
 - Study Long Range Acquisition Forecasts
 - <https://www.secnav.navy.mil/smallbusiness/Pages/lrae.aspx>
 - LRAFs contain SeaPort and non-SeaPort actions

- Learn the Market Place
 - Determine who's performing similar efforts with complimentary capabilities
 - What can you bring as a new entrant to the market – what can you offer that's different than those already performing the work?
- Respond to Sources Sought announcements
 - Quality responses can facilitate set-asides or split awards and serve as a great marketing tool
- Ask questions to the Task Order PCO during Q&A on RFIs and solicitations if requirements are not clear or not encouraging new entrants

- Upcoming Ordering Period Option Exercise Date
 - **01 January 2024**
 - Applies to all current MAC holders - Must want to continue participation in the SeaPort task order procurement processes, have active SAM.GOV account and still be considered responsible prior to option exercise date
 - Emails will be sent out via the portal with detailed information beginning in April 2023 so make sure your account is active to receive them.
- Rolling Admissions is anticipated after Option Exercise Modification issuance
 - Subcontracting remains an avenue to gain necessary Navy experience for any later Rolling Admission RFP
 - Subcontracted vendors do not have to hold a SeaPort MAC to be a team member or subcontractor under an existing MAC holder
 - Check last solicitation on Sam.gov – N0017821R7000



Questions or feedback? Contact the SeaPort PMO at Seaport_epco@navy.mil

- Future of SeaPort IDIQs
 - Never too early to plan for what will be solicited as the next evolution of SeaPort NxG.
 - SeaPort PMO is always soliciting feedback – formal RFI for current vendors and government users to begin in late FY24
 - What can we do next time to make the contract vehicle more agile or efficient and still provide the right mission critical services to the Navy.
- Future of the SeaPort electronic portal
 - No formal changes to date – future functionality tied with Navy's contract writing solution ePS.

Questions of feedback? Contact the SeaPort PMO at Seaport_epco@navy.mil



BACKUP INFORMATION

SeaPort MAC Procuring Contracting Officer (PCO)

Seaport_EPCO@navy.mil

Questions for the SeaPort MAC PCO regarding specific SeaPort MAC contracts such as size status, ordering period information, vendor name/address/SAMMI-UEI/CAGE Code changes and Rolling Admissions.

SeaPort Functional Helpdesk Support

usn.ncr.comnavseasyscomdc.mbx.SeaPort-Support@us.navy.mil

Contact the Seaport Helpdesk via email when access to the portal is not available – Please input formal Helpdesk tickets when portal access is available for questions concerning technical issues with the Seaport system and functionality.

- **I am interested in joining SeaPort or reviewing posted opportunities, can I register for portal access?**
 - Account access is only for those companies that have received a MAC award during a Rolling Admissions as a Prime Vendor.
 - The vendor administrator of that Prime company can then add additional accounts for employees of that Prime company.
 - Or accounts are created by invitation to be a teaming partner from a registered prime contract holder.
- **Are Contractors limited to only propose on certain functional areas or the functional area they received their award under?**
 - No. Vendors may propose on any of the 23 functional areas at the task order level. This is so you can organically grow your business into other scope areas without having to reapply for a MAC.
- **Does SeaPort NxG have a cap on profit, pass-through and/or escalation caps?**
 - Profit and pass-through are capped at 8.0% on CPFF orders only. There is no cap on escalation.

- **What is the difference between a Subcontractor and a Team Member?**
 - Prime - The prime contractor that holds a SeaPort NxG contract
 - Subcontractor - Formal subcontractor to a Prime on a specific effort/task order. Legally binding between the parties.
 - Team Member - Potential or current subcontractors to the Prime. Team Members are established electronically so they may see opportunities in the portal through their Prime relationship if they do not hold a Prime contract themselves and can upload proposal information as part of a Prime's proposal submission.

- **If I have an NxG MAC, will I automatically get my Option exercised?**
 - No. Contract holders must still want to actively continue in the SeaPort Task Order procurement process, be considered responsible in accordance with FAR 9.1 and have an active SAM.GOV registration to continue doing business with the Government at time of Option exercise. The SeaPort PMO has determined it will remove the requirement to submit a proposal for task order opportunities as a Prime over the base five-year ordering period.

- **What roles do my employees need to access SeaPort?**
 - SeaPort is a role-based system where transactions may only be executed by those account holders assigned the appropriate roles based upon authority to execute those specific transactions within the system. Only Government employees and Military personnel associated with authorized ordering activities with an account may have access to the Government Portal.
 - **Vendor (Non-Bidder):** can view opportunities and download opportunity attachments.
 - **Vendor:** can view opportunities and place proposals.
 - **Vendor Administrator:** can view opportunities, place proposals, manage vendor users, invite teaming partners, view reports, and accept/reject modifications.

- **How do I get a Facility Clearance**

- A Facility Clearance (FCL) is an administrative determination that a company is eligible for access to classified information (company clearance), Personnel Clearances (PCL) are for individuals
 - National Industrial Security Program Operating Manual (NISPOM), DoD 5220.22-M governs the FCL process and procedures.
 - Sponsorship can begin as soon as Government has determined the contract awardees.
- **Contractors must be sponsored by Government Contracting Agency or cleared contractor AND have legitimate need to have access to classified materials.**
- **The SeaPort MAC does not contain actual performance requirements. Requirements are all held at the Task Order level so sponsorship does not occur at the MAC level.**
 - Sponsorship can only come from the Task Order Contracting Office or already cleared SeaPort Prime if you are a subcontractor.
 - Not every solicitation under the entire SeaPort umbrella requests clearances, but many do.
- **Work with the task order office or Local DSB on solicitation requirements that allow for clearances of Primes or subcontractors to be sponsored post award or to provide transition periods for clearances.**

- **Who do I contact if the Portal is unavailable and I have a proposal due?**
 - In the event that the SeaPort Portal is unavailable during a proposal submission, proposals may be submitted in accordance with provision C.5 of the SeaPort NxG contract if the Task Order contracting officer concurs with submission prior to the closing date and time in the solicitation. Only the Task Order/Solicitation contracting officer is authorized to accept a late proposal or accept a proposal prior to the closing time if the portal is unavailable. The SeaPort PMO, nor the Helpdesk can make the determination.
 - The cognizant solicitation Contracting Officer may contact the Helpdesk to validate vendor statements of performance issues to aid in making their determination of accepting a proposal.
 - Regular web browser timeouts, password resets and not leaving enough time in general to submit the proposal do not constitute the portal being unavailable. Leave yourself plenty of time and do not wait until the last hour to log in to the system to find out your password does not work or that the network is experiencing latency in that hour.

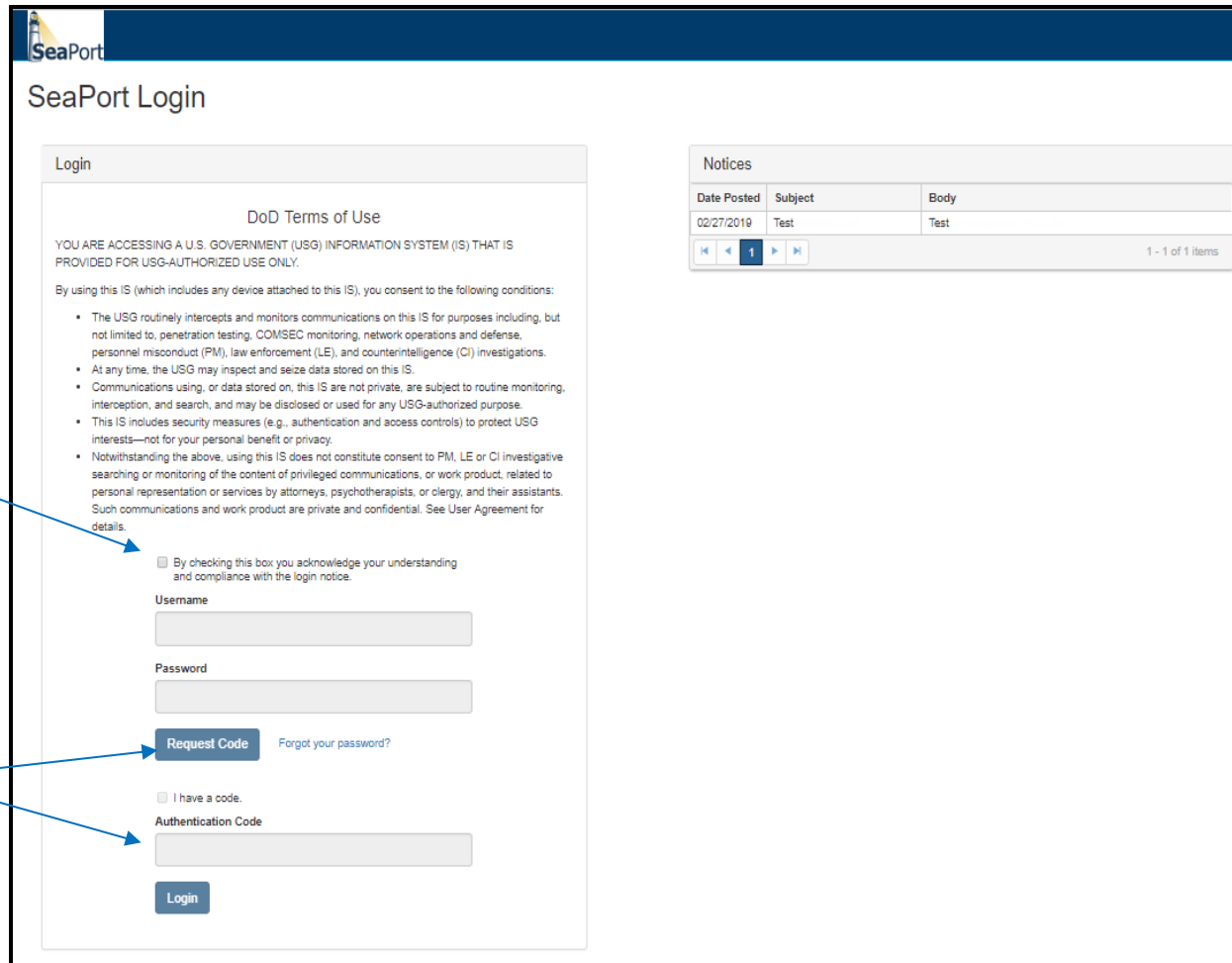
- **My Government contract offices states they have sent me a mod but I cannot find it.**
 - Click on the Awards tab to display a list of all awards (Task Orders, Bilateral and Unilateral Task Order and Contract Modifications) in the system which users can access based on their account and role.
 - The Awards listing page consists of two sections, In-Process Awards and Executed Awards. The In-Process Awards require action to be taken. These include awards with the status of “Response Required”, “Accepted”, or “Overdue”.
 - The Executed Awards section displays only the executed awards. No further action is required for awards listed in this section.
- **I have a requirements office or program office that wants to use a vendors SeaPort MAC, how do they place an order?**
 - All requirements are competed so there is no direct ordering to any vendor in SeaPort. All requirements must be released in a competitive solicitation by an authorized ordering office associated with the requirements office. The SeaPort MAC PCO does not place orders for specific requirements.

SeaPort NxG

<https://vendornxg.seaport.navy.mil/>

Must accept Terms of Use every time

Must use two-factor authentication code EVERYTIME you try to access the portal....even if you get logged out. It is a single use code. If you time out....get a new one.



The screenshot shows the SeaPort Login interface. At the top left is the SeaPort logo. The main heading is "SeaPort Login". Below this is a "Login" section containing the "DoD Terms of Use". The terms state that users are accessing a U.S. Government Information System and must accept the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

Below the terms is a checkbox: By checking this box you acknowledge your understanding and compliance with the login notice.

The login form includes fields for "Username" and "Password". There is a "Request Code" button next to a "Forgot your password?" link. Below that is another checkbox: I have a code. This is followed by an "Authentication Code" field and a "Login" button.

On the right side of the page, there is a "Notices" section with a table:

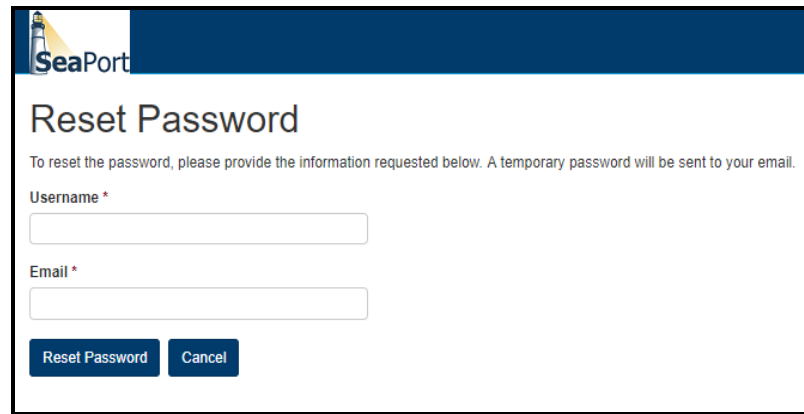
Date Posted	Subject	Body
02/27/2019	Test	Test

Navigation arrows are visible below the table, and the text "1 - 1 of 1 items" is shown at the bottom right.

Accounts deactivate every 30 days for security reasons.


Every company has someone that was designated as their administrator to provide account access or to reactivate accounts.

The user can then use the *Forgot your password?* link to reset their password or contact their vendor administrator to reset the password.

A screenshot of the SeaPort "Reset Password" web form. The form has a dark blue header with the SeaPort logo. Below the header, the title "Reset Password" is displayed. A sub-header reads: "To reset the password, please provide the information requested below. A temporary password will be sent to your email." There are two input fields: "Username *" and "Email *". At the bottom of the form are two buttons: "Reset Password" and "Cancel".

Password resets and/or SeaPort access issues should be sent to the specific company's SeaPort Vendor Administrator before contacting the helpdesk. The SeaPort PMO office cannot reset Vendor passwords.

- **Helpdesk**

- Submit an official ticket request by clicking on the Helpdesk link  access the Helpdesk module or via email at usn.ncr.comnavseasyscomdc.mbx.SeaPort-Support@us.navy.mil. Helpdesk tickets within the system should be the first option for user support, then email. The helpdesk is for portal functionality help, not contractual or policy help.
- For identifying the urgency of the Ticket and for tracking purposes, use the following Description convention: Include the word "URGENT" in the ticket subject line (e.g. Request for Pricing Structure Support – URGENT).
- Questions regarding awarded task orders or the development of solicitations, local operating procedures or general contract policy, should first be posed to the AOO and its contracting officers.

Small Business Subcontract Reporting in the Portal

Total subcontract reporting at the MAC level (Large Businesses only) is reported in ESRS, however, individual Task Order reporting is completed in the SeaPort portal by all vendors. This is where you report what was subcontracted at the Task Order level to ensure vendors are meeting any task order and discreet spend analysis.

Small Business Subcontracting Data

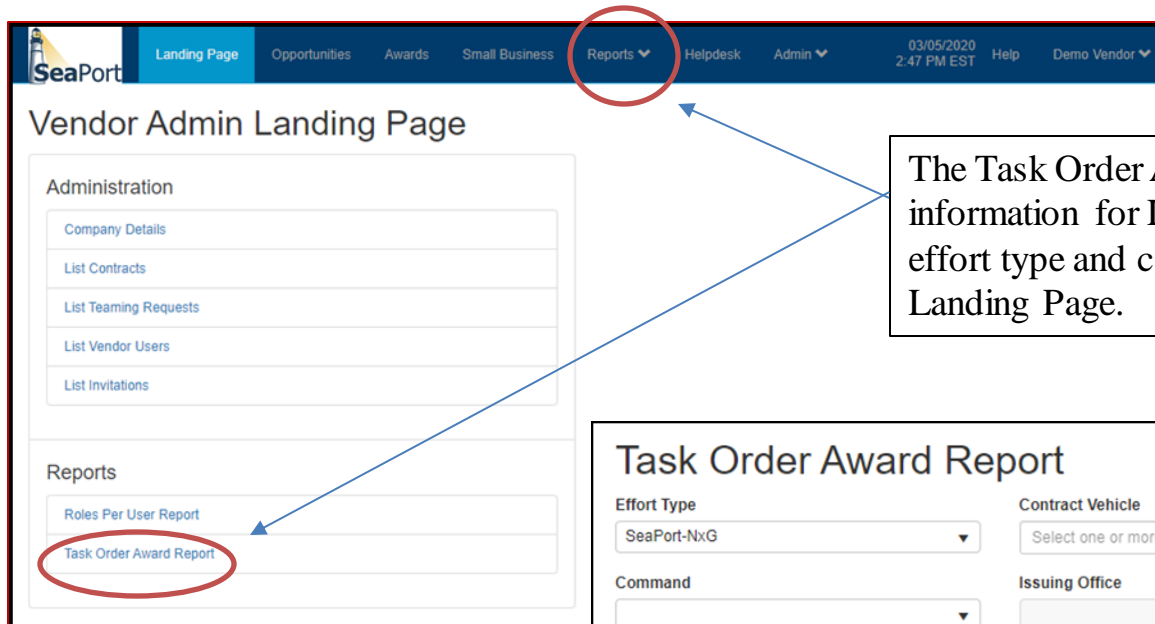
Important: All amounts are cumulative and should reflect obligated dollars subcontracted-to-date, through the end of the current reporting period. For example, if the total subcontract is \$100,000 and \$40,000 has been obligated as of the date that information is being entered, the contractor should enter the \$40,000 amount.

Task Order Number: N0002419F3973

Reporting Period		SB	VOSB	SDVOSB	HUBZSB	SDB	WOSB	Total Small Business	Total Amount Subcontracted (All business types)
Original Goals	Percent Value (%)	10.00%	0.00%	0.00%	0.00%	0.00%	0.00%	10.00%	10.00%
	Dollar Amount (\$)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/01/2020 - 09/30/2020	Percent Value (%)	0 %	0 %	0 %	0 %	0 %	0 %	0 %	0 %
	Dollar Amount (\$)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Comments		<div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div> <p style="font-size: small; margin-top: 5px;">1000 of 1000 character(s) remaining.</p>							
<input type="button" value="Submit"/> <input type="button" value="Cancel"/>									

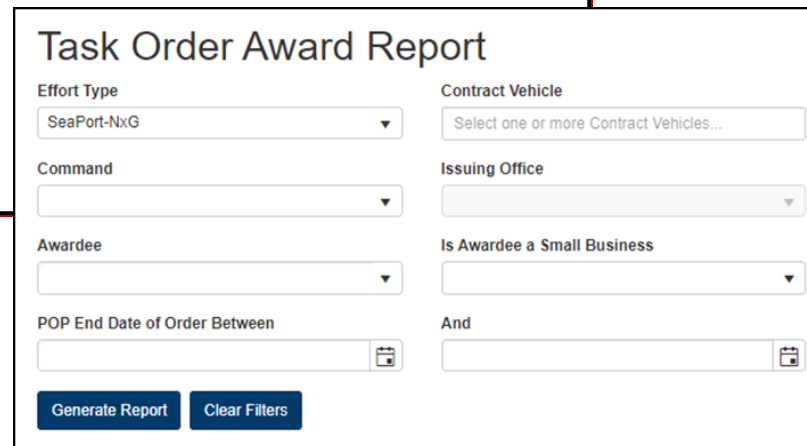
Vendor Administrator can click on the Small Business tab from the Landing Page in order to see Small Business Subcontracting Summary page. The subcontracting reporting period opens between April 1 – May 15 and October 1 – November 15, the actuals are required only for active Task Orders that have “Due” response status, which have priced line items with a Period of Performance falling within 6 months of the reporting period (April 1 - September 30 and October 1 - March 30).

Task Order Award Report



The screenshot shows the Vendor Admin Landing Page. The top navigation bar includes 'SeaPort', 'Landing Page', 'Opportunities', 'Awards', 'Small Business', 'Reports', 'Helpdesk', and 'Admin'. The 'Reports' menu is circled in red. Below the navigation bar, the page is divided into 'Administration' and 'Reports' sections. The 'Administration' section contains links for 'Company Details', 'List Contracts', 'List Teaming Requests', 'List Vendor Users', and 'List Invitations'. The 'Reports' section contains links for 'Roles Per User Report' and 'Task Order Award Report', with the latter circled in red. A blue arrow points from the 'Task Order Award Report' link to a text box on the right. Another blue arrow points from the 'Reports' menu to the same text box.

The Task Order Award Report displays TO award information for Large and Small businesses for a specified effort type and can be accessed from the Vendor Admin Landing Page.



The screenshot shows the 'Task Order Award Report' filter form. It includes the following fields and controls:

- Effort Type:** A dropdown menu with 'SeaPort-NxG' selected.
- Contract Vehicle:** A text input field with the placeholder 'Select one or more Contract Vehicles...'.
- Command:** A dropdown menu.
- Issuing Office:** A dropdown menu.
- Awardee:** A dropdown menu.
- Is Awardee a Small Business:** A dropdown menu.
- POP End Date of Order Between:** A date input field with a calendar icon.
- And:** A date input field with a calendar icon.
- Buttons:** 'Generate Report' and 'Clear Filters'.

The report outputs are solicitation number, TO number, description, set-aside, awardee, award date, potential value at award, small business, issuing office and end date.